



Members in attendance:

Dominic Cardarelli, Matthew Dowd, Michael DeBord, Max Fightmaster, Emily Lee, LeJeune March, Patricia Miller, Richard Newsome, Steve Patton, Martha Reynolds, Gabor Smith, Peggy Walchalk, Kim Wise, and Nathan Yost

.....

Ziptastic Award – Patty Chapman, Zip Card Office Coordinator, nominated by Laura Wolf, Senior Lecturer English Department.

Call to order at 1 p.m. - Matthew Dowd

Approval of Meeting Minutes – Approve Agenda

- **Meeting Minutes** (December 15, 2022) Motion to approve the meeting minutes as written by Max Fightmaster, motion seconded by Patricia Miller, and all were in favor.
- **Agenda** – The proposed agenda was reviewed and approved by all.

Chair Update – Matthew Dowd

- Sarah Kelly had shared that HR will be hosting a Town Hall meeting next week. This meeting will provide an update on the review and redesign job structure project. All staff are encouraged to attend. Watch for the Digest announcement for details.
- The SEAC meeting date with President Miller is still to be determined. Matthew suggested the SEAC Executive Team meet with the President and Paul Levy first, then a meeting with the full committee can be scheduled. Matthew recommended we create four meaningful questions in preparation of the full committee meeting.

There was discussion on ideas/topics for our four questions to ask President Miller during our meetings. The general ideas were as follows:

- 1.) When can we expect to receive a status update on the Bylaw review/approval?
- 2.) Staff appreciation projects – how can the President support this endeavor?
- 3.) Compensation recommendation – at the beginning of each fiscal year, the CFO determines a realistic amount that the University can budget for employee compensation divided into three areas as follows:
 1. Cost of Living Adjustment (COLA)
 2. Yearly University Goal
 3. Employee Review
 4. SEAC providing support for service awards

The idea of asking for a bonus was also discussed. Most members disagreed on asking for a bonus as it doesn't help a person's pension.

- We are still waiting on the SEAC bylaw(s) to be approved by General Counsel. Once approved we can add four new members from the bargaining unit to our SEAC membership. Matthew suggested we automatically assign the new members as SEAC representatives for any of our UC Committee vacancies.

Vice Chair Update – Max Fightmaster

- Max and Matthew will meet to discuss the video project. Max noted there are people in Kolbe Hall that can

assist with the filming, etc.

- Max has corresponded with President Miller and Dr. Levy in regard to the brick project hoping for some funding support. More updates will be available next month.

Committee Reports – Collected by Richard Newsome

SEAC Elections – Emily Lee

- Emily has reached out to James again, this time via Vicki Oldham in PFOC. Matthew recommended Emily wait a couple more days for James to respond. If Emily doesn't hear back from James, it was suggested that she proceed with the election process to fill our membership vacancy.

OSCHE (Ohio Staff Council of Higher Education) – Peggy Walchalk

- The winter OSCH meeting will take place tomorrow, January 20, 2023. The meeting will be held virtually from 10 a.m. – 2 p.m. Peggy will be glad to share the meeting link for anyone interested in attending. The meeting structure for OSCH meetings has changed. We will no longer be sharing 'hot topics' from our membership schools. Instead, we will have discussion on one to two topics. Topics suggested for the winter meeting include the OSCH website and remote work policy updates.

With no further business Max Fightmaster motioned for the meeting to adjourn. Richard Newsome seconded the motion, and all were in favor. The meeting adjourned at 2:12 p.m.

Respectfully submitted by:

Peggy Walchalk

SEAC Co-Secretary (2021-22) (2022-23)